

Clay County Board of Health / Professional Advisory Group

Minutes

February 13, 2017

Present

Barb Tackitt, R.N., B.S.N.

Brad Harris

Brandon Cycholl, M.D.

Calvin Wilson, D.D.S.

Jan Nattier, R.N.

Joel Hackney, Ph.D.

Larry Rinehart

Lori VanDyke

Absent

Mike Klingler, M.D.

Paul Rose

Randy Wells, B.A.

Staff

Jeff Workman

Guests

Vice-President Wilson called the meeting to order at approximately 7:00 p.m.

Dick Petrea with the firm of Leymone Hardcastle Ltd that does the general health department audit presented the FY16 Health Department audit, reviewed it and answered questions.

Barb Tackitt moved to accept the FY16 Health Department audit. Brad Harris seconded the motion. Motion carried via voice vote.

Emily Anderson presented Performance Management and Quality Improvement Plans for the health department.

Brad Harris moved to adopt the Performance Management and Quality Improvement plans. Joel Hackney seconded the motion. Motion carried via voice vote.

Jeff Workman briefly discussed areas of the Board of Health Bulletin including: Medicare PreClaim Review, Home Care, Finances, Medical Director Services, Jasper County, & Richland County.

Larry Rinehart moved to approve the following consent agenda items.

1. FY17 Condensed Financial Statement through December
2. Paid Claims (October, November, December, January)
3. Acceptance of the MRC Challenge Grant
4. Acceptance of the FDA Program Standards Grant
5. Acceptance of the IDPH Tobacco Free Communities with Reality Grant
6. Acceptance of the IDPH Body Art Inspection Agreement
7. Acceptance of the IDPH Tanning Facility Inspection Agreement

Lori VanDyke seconded the motion. Motion carried via roll call vote with 8 ayes, 0 nays, and 0 abstentions.

Brandon Cycholl moved that the health department mileage reimbursement rate be set to 53 cents per mile for mileage travelled for work purposes during calendar year 2017. Barb Tackitt seconded the motion. Motion carried via roll call vote with 8 ayes, 0 nays, and 0 abstentions.

Joel Hackney moved that the Board of Health adopt the Board of Health Bylaws to become effective as of March 01, 2017. Lori VanDyke seconded the motion. Motion carried via roll call vote with 8 ayes, 0 nays, and 0 abstentions.

Barb Tackitt moved to establish the agreed upon amount with the Effingham County Health Department for Administrator services at \$72,000 annually. Brad Harris seconded the motion. Motion carried via roll call vote with 8 ayes, 0 nays, and 0 abstentions.

Jan Nattier submitted her resignation from the Board of Health to accept a part-time position with the health department.

The next meeting is scheduled for March 13th unless need for one sooner

Lori VanDyke moved that the board adjourn. Jan Nattier seconded the motion. Motion carried via voice vote.

The Board adjourned at 8:16 p.m.

Respectfully Submitted:

Jan Nattier
Board of Health Secretary

Jeff Workman
Administrator