

# Clay County Board of Health / Professional Advisory Group

## Minutes

December 05, 2018

### Present

Barb Tackitt, R.N., B.S.N.  
Brad Harris  
Brandon Cycholl, M.D.  
Mike Klingler, M.D.  
Paul Rose  
Randy Wells, B.A.

### Absent

Calvin Wilson, D.D.S.  
Jane Janes, FNP  
Joel Hackney, Ph.D.  
Larry Rinehart  
Lori VanDyke

### Staff

Brandi Young  
Jeff Workman  
Tiffany Harris

### Guests

Dick Petrea

---

President Tackitt called the meeting to order at approximately 12:10 p.m. Acting Secretary Harris called roll and determined a quorum was present.

President Tackitt presented plaques to Paul Rose in honor and recognition of his years of service on the Board of Health as a member and as Board President. Paul spoke highly of his time on the Board, of the health department, and of its staff.

Paul moved to approve the following consent agenda 1 items.

- a. September 05, 2018 meeting minutes
- b. FY19 Financial Statements through September 2018
- c. Paid Claims (September, October, November)
- d. TB Chest Clinic Agreement Richland County TB Care and Treatment Board
- e. DHS Financial Reporting Checklist Authorization (have to do to receive DHS grants)

Mike seconded the motion. Motion carried via roll call vote with 6 ayes, 0 nays, and 0 abstentions.

Randy moved that the health department renew the dental insurance plan through Delta Dental with no change in benefits or contribution levels. Paul seconded the motion. Motion carried via roll call vote with 6 ayes, 0 nays, and 0 abstentions.

Brandon moved that the health department offer the Delta Vision group vision insurance program on a voluntary basis with no contributions from the health department. Mike seconded the motion. Motion carried via roll call vote with 6 ayes, 0 nays, and 0 abstentions.

Randy moved that the health department mileage reimbursement rate be set to the 2019 IRS mileage rate, if a full cent or to nearest full cent it rounds down to, per mile for mileage travelled for work purposes during calendar year 2019. Barb seconded the motion. Motion carried via roll call vote with 6 ayes, 0 nays, and 0 abstentions.

Brad moved to establish the agreed upon amount with the Effingham County Health Department for Administrator services at \$76,500 annually. Paul seconded the motion. Motion carried via roll call vote with 6 ayes, 0 nays, and 0 abstentions.

Paul moved to authorize the Administrator to allocate and distribute up to 3% of the salaries line time on staff compensation increases / changes / incentives. Randy seconded the motion. Motion carried via roll call vote with 6 ayes, 0 nays, and 0 abstentions.

Dick Petrea CPA from the firm of Leymone Hardcastle Ltd that does the general health department audit presented the FY18 Health Department audit.

Brad moved to accept the FY18 Health Department audit. Barb seconded the motion. Motion carried via voice vote.

Brandi Young, Home Care Director, provided information on the Home Care services.

President Tackitt presented a certificate to Brandi Young for her years of service at the health department.

The Board discussed and recommended Linda Newby to complete Paul Rose's term on the Board of Health.

Randy moved that the board adjourn. Mike seconded the motion. Motion carried via voice vote.

The Board adjourned at 12:55 p.m.

The next meeting is scheduled for 12:10 p.m. January 02, 2019.

Respectfully Submitted:

---

Brad Harris  
Secretary Pro-Tem

---

Jeff Workman  
Administrator