

Clay County Board of Health / Professional Advisory Group

Minutes

February 06, 2018

Present

Barb Tackitt, R.N., B.S.N.

Calvin Wilson, D.D.S.

Jane Janes, FNP

Joel Hackney, Ph.D.

Larry Rinehart

Linda Newby

Lori VanDyke

Mike Klingler, M.D.

Randy Wells, B.A.

Absent

Brandon Cycholl, M.D.

Joe Gilliland

Staff

Jeff Workman

Guests

President Tackitt called the meeting to order at approximately 12:10 p.m. Secretary VanDyke called roll and determined a quorum was present.

Dr. Wilson moved to approve the following consent agenda 1 items.

1. December 05, 2018 meeting minutes
2. FY19 Financial Statements through December 2018
3. Paid Claims (December 2018)

Dr. Klingler seconded the motion. Motion carried via roll call vote with 9 ayes, 0 nays, and 0 abstentions.

Randy Wells moved to approve the following consent agenda 2 items.

1. Signature Authorization (Authorizes Barb Tackitt, Calvin Wilson, Joel Hackney, Larry Rinehart, Linda Newby, and Jane Janes to sign checks on Clay County Health Department accounts.)
2. Account Information Access (Authorizes Brandi Young, Jeff Workman, Stacy Ray, and Tiffany Harris to access the account information at any of the fund depositories. Used mainly to check bank balances for reconciling checks and preparing claims.)
3. New Account Creation (Authorizes Barb Tackitt, Calvin Wilson, Joel Hackney, Larry Rinehart, Linda Newby, Jane Janes, Jeff Workman, and Tiffany Harris to establish new accounts on behalf of the Clay County Health Department. Used mainly to obtain higher interest rates.)
4. Shazam System Access: (Authorizes Brandi Young, Jeff Workman, Stacy Ray, and Tiffany Harris to access the Shazam system we utilize for direct deposit of employee payroll. The system requires one person will have to enter the direct deposit and another person release it.)

Jane Janes seconded the motion. Motion carried via roll call vote with 9 ayes, 0 nays, and 0 abstentions.

Jeff Workman discussed providing staff compensation increases in two forms for HDFY19. One would be based upon paid hours to date during FY19 and the other would be increases for the remainder of HDY19. Jeff also discussed a desire to change the normal compensation change schedule from County Fiscal Year to State Fiscal Year so it better matched the state grants. Dr. Hackney moved that the Board support those approaches. Dr. Klingler seconded the motion. Motion carried via roll call vote with 9 ayes, 0 nays, and 0 abstentions.

Randy Wells moved that the board adjourn. Larry Rinehart seconded the motion. Motion carried via voice vote.

The Board adjourned at 12:55 p.m.

The next meeting is scheduled for 12:10 p.m. March 06, 2019.

Respectfully Submitted:

Lori VanDyke
Secretary

Jeff Workman
Administrator